

FINANCE & ADMINISTRATION COMMITTEE MEETING

July 28, 2026 – 4:00 PM

Council Chambers, 42 N. Main Street

Minutes prepared by: Barb Schmidtknecht

The meeting was called to order at 4:00 pm by Barb Schmidtknecht. Roll call: Scott Feraro, Stephen Qualy (via telephone), Barb Schmidtknecht all present. Others present: Mayor Ben Adank, Clerk-Treasurer Marcia Larson and Deputy Clerk Michele Klein. The Pledge of Allegiance was recited.

There were no public comments.

Motion Stephen, second Scott to approve the July 1, 2026 minutes of the Finance and Administration Committee meeting. Motion carried 3-0.

Marcia reported that a teams meeting is scheduled with the auditor to review the final draft of the 2025 audit.

Discussion continued on the status of the Fountain City Business and Community Group's bandshell project. It was suggested that FCBC discontinue seeking quotes or bids for the project and consider a scaled down plan. Jen Tepovich will report back after meeting with the FCBC group.

Review will continue of the Council Standards of Excellence, Offensive Behavior, and Common Council Remote Meeting Attendance Policies.

The committee agreed on the new city newsletter format.

Committee members agreed to move forward with the referendum ballot question prepared by the city attorney for the city administrator-treasurer position.

A donation request from Feline Friends of Lake Pepin was not moved forward.

Invoices from the WI Department of Transportation were reviewed. They were within budgeted contract amounts and can be moved forward.

It was agreed to move forward the Verizon proposal for iPads at a cost of \$120 per month for common council members.

Scott presented a proposal for a new paid time off policy that combines vacation, sick, and personal days. Review will continue.

It was agreed to move forward the Simmons Construction change order #34 to install 3 door closers and 5 smoke seals in the auditorium doors for a cost of \$3,232.

Motion to adjourn by Scott, second Stephen. Motion carried and the meeting adjourned at 6:02 pm.